

**District Office Advisory Committee Meeting**  
**September 12, 2018**  
**SIS Library**

**Members present:**

Priscilla Campbell, Nick Dyno, Anastasia Gavalas, Tara Godfrey, Mark Hannan, John Healey, Larilee Jemiola, Anastasia Karloutsos, B. Hannah Ortiz, Isabella Sepulveda-de Scanlon, SunHe Sherwood-Dudley

**Opening/Introductions:**

- Meeting began at 6:35
- All those present introduced themselves
- All members were provided a folder which included “the charge of the district office advisory committee”, and “Scope of Work”.
- Members reviewed the charge and scope of work.

**The following is a summary of comments and topics discussed:**

- Address misconceptions that have circulated. Clear up and clarify misconceptions in community.
- Consider a digital or online survey that is on the website, 10-20 questions similar to survey monkey.
- Need to get message out in a + way.
- Justify the need – community voted down two proposals (one included a house).
- One of the factors was the perception of mistrust of the financial management.
- Need to provide background of the community based committee so that people will see our involvement in interest.
- Reach out to community open/invite to meetings, introduce the committee and maybe include the committee’s charge. Include a fact sheet for public, include information on Majors Path property.
- Include statistics and information that the committee discusses or shares in their own meetings.
  
- Have an easily accessible and dedicated webpage that includes the name of the committee members, summary of the meetings, and other information.
  
- Nick addressed the committee on the analysis of enrollment statistics. BOCES report was discussed and preliminary enrollment projections submitted to the district by October 31. The full written report by November 16, 2018.
  
- The committee is enthused and passionate. The challenge will be to get others involved. Everyone will be working on changing perspectives.
  
- Convince our community that “the existing structure is unable to function as an administrative building.” And convince people who no longer have children in school that it worked for you but it’s not working now. Our kids deserve “the heart of the school district” - emphasize the heart is sick. We must do something because not doing something is not an option.
  
- Nick expressed his concern there could come a time because of the buildings condition (termites, rodent, bees, etc) that district employees would have to be moved to a rental location.
  
- The soonest a community vote could take place would be in May. Any decisions made in November, December and or January could be perceived as trying to exclude certain members of the community. ---

-Each community vote cost approximately \$15,000 to take place. Committee wanted to work towards a recommendation to the board for a May vote.

-Committee needs to finish before Thanksgiving, if possible. Next BOE meetings are November 13 or December 4.

Discussed the possibility of subcommittees:

1. Parent involvement/participation
2. On site/offsite

-With the exception of one committee member, everyone agreed on-site. Discussed offsite property and lease and modification consideration. It was then decided that Nick Dyno, John Healey, Anastasia Karloutsos and Tara Godfrey would inquire on possible offsite leasing options. Nick emphasized that he is the only person representing the district. Their findings on short term leasing and offsite property would be presented on September 26 at the next meeting.

Modular, school construction, parking considerations will be presented on October 4, at 6 PM. Architects will be invited to meeting as well.

**Next two meetings:**

Wednesday, September 26, 2018 at 6:00pm, SIS library

Thursday, October 4, 2018 at 6:00pm, SIS library

**Action Items:**

1. Press release that introduces the committee and its members and describes it's work and objective.
2. Provide a "fact sheet" that identifies summary of information.
3. Email the PowerPoint presentation to all committee members.
4. Establish an easily accessible tab or icon on the district website that identifies the District Office Advisory Comte.
5. Decide on future meeting dates.